

SURFSIDE III CONDOMINIUM ASSOCIATION
OPEN AGENDA MINUTES
SATURDAY, APRIL 13, 2019

OWNER'S QUESTIONS

Each homeowner wishing to make comments to the Board is required to sign in prior to the start of the meeting. The comments will be taken in turn during the Open Forum and the homeowner will be given 3 minutes to speak. Comments may or may not be addressed by the Board at that time. Homeowners may not give their time to another homeowner.

1. **CALL TO ORDER** Meeting was called to order at 10:02 am
 Andy Santamaria – President - **Present**
 Randy Stokes – Vice -President - **Present**
 Page LaPenn – Treasurer - **Present**
 Lya Findel– Secretary - **Present**
 Carol Falin – Director - **Present**
 Jill Kaopua – Assistant Property Manager - **Present**

EXECUTIVE SESSION SUMMARY – Items discussed were personnel matters, approval of Consent Agenda, award of Dryer Duct Cleaning Project to Aire Serv of Camarillo for a fee of approximately \$24,020, award of Breaker Panel Project to United Electric for \$90,000 for the purchase and installation of 50 town home outdoor circuit breaker panels (one new one does not need replacement), and authorization for the repairs/replacement of aluminum panels of 50 carport spaces using a combination of Surfside III staff and Patrick Holmes Painting staff.

GUEST/PRESENTATION - None

2. **OPEN FORUM**
3. **EMERGENCY ADDITIONS TO AGENDA** - None
4. **CONSENT AGENDA**

	Amount	Vendor	G/L	Description	Approved
1.1	\$ 10,463.00	Seaside Electric	41300	Phase III Lighting Project	BOD Approval
1.2	\$ 2,959.00	Seaside Electric	41300	Phase III Lighting Project	BOD Approval
1.3	\$ 2,850.00	United Electric	41300	Townhome Lights	BOD Approval
1.4	\$ 4,326.00	Natural Green	88301	Monthly Landscape March	Per Contract
1.5	\$ 1,285.00	Conejo Valley Raingutters	87111	Raingutter Repairs	BOD Approval
1.6	\$ 6,000.00	Monreal Construction	87111	Water/mold damage unit	Emergency Repair
1.7	\$ 2,050.00	Fenceworks	63000	Damaged Fence, Bill Back	Emergency Repair
	\$ 29,933.00	TOTAL			

- March 9, 2019 Minutes – **Randy Stokes moves, Lya Findel seconds, to approve the Consent Agenda. Motion passes 5-0.**

5. **COMMITTEE REPORTS**
 - Beautification Committee – **Gardening Day is set for April 20, 2019 starting at 9:00 am**
 - Budget Committee – **No Report**
 - Enhancement Committee – **No Report**
 - Rules and Regulations Committee – **No Report**
 - Welcoming Committee – **No Report**

6. **OFFICER REPORTS**

- President –
 - Discussion on the Water Damage and Mold Rule – **Randy Stokes moves, Lya Findel seconds, to approve the Responsibility for Water and Sewer Leaks and Damage Rule. Motion passes 5-0.**
 - Project Update – **Page LaPenn moves, Randy Stokes seconds, to award the \$2,223.22 purchase of twelve Surfside street signs and associated hardware to FastSigns. Motion passes 5-0.**
Page LaPenn moves, Randy Stokes seconds to authorize Andy Santamaria and Lya Findel to determine the size, colors, font size and material of the proposed condo unit address signs that will be placed above the front doors of each condo unit and that if no determination can be made, that they return to the Board which will then make the decision. Motion passes 5-0.
- Vice-President –
 - CC&R Update – **Only 158 CC&R ballots have been submitted. The ballots will be opened once 200 to 230 ballots are received. Three Board members will continue to call those owners who have yet to submit their ballots to urge them to do so.**
- Treasurer –
 - Financial Update – **A financial update was presented as well as the status of the costs for Contracted Services and of the investment account increase in value of \$5,727, Board Members ratified the Association Finances to meet the SB2912 requirements.**
- Secretary –
 - Newsletter – **Deadline for submittal of articles is April 26, 2019.**
- Director – **No Report**

7. **ARCHITECTURAL APPLICATIONS – REVIEW/APPROVAL/DENIAL**

- **657 Bluewater Way – Security Screen Door – Lya Findel moves, Randy Stokes seconds, to approve the installation of the security screen door at 657 Bluewater Way. Motion passes 5-0.**

8. **LIENS - 2 Owners Totaling \$2,803.74 – Randy Stokes moves, Page LaPenn seconds, to approve the issuance of two liens, one for \$1,658.30 and the other for \$1,145.44. Motion passes 5-0.**

9. **NEXT MEETING – The next meeting will be held at 10:00am, May 11, 2019 in the Clubhouse.**

10. **MEETING ADJOURNED – Andy Santamaria moves, Randy Stokes seconds, to adjourn the meeting at 10:57 am. Motion passes 5-0.**


