

SURFSIDE III CONDOMINIUM ASSOCIATION
OPEN AGENDA MINUTES
SATURDAY, JUNE 8, 2019

OWNER'S QUESTIONS

Each homeowner wishing to make comments to the Board is required to sign in prior to the start of the meeting. The comments will be taken in turn during the Open Forum and the homeowner will be given 3 minutes to speak. Comments may or may not be addressed by the Board at that time. Homeowners may not give their time to another homeowner.

1. **CALL TO ORDER** Meeting was called to order at 10:02 am
Andy Santamaria – President - Present
Randy Stokes – Vice -President - Present
Page LaPenn – Treasurer - Present
Lya Findel– Secretary - Present
Carol Falin – Director - Present

EXECUTIVE SESSION SUMMARY – May 18, 2019 Special Executive Meeting (Discussion of Employee Handbook), discussion on earthquake insurance renewal fee, office hours and staffing, draft employee handbook, review of audit report, one year landscaping contract extension to Natural Green at a cost of \$51,912, and town home and condo plumbing repairs.

GUEST/PRESENTATION - None

2. **OPEN FORUM**
3. **EMERGENCY ADDITIONS TO AGENDA**
4. **CONSENT AGENDA**

Expenditures			
Mar-19008272	Natural Green Landscape	4/17/2019	\$4,326.00
Apr-19008272	Natural Green Landscape	5/3/2019	\$4,326.00
Apr-19000405	Farmers Insurance	4/12/2019	\$4,512.75
Apr-19010261	Premier Electric A Jones Group Corp	4/30/2019	\$25,000.00
May-19010261	Premier Electric A Jones Group Corp	5/3/2019	\$2,850.00
May-19008272	Natural Green Landscape	5/24/2019	\$4,326.00
May-19000405	Farmers Insurance	5/8/2019	\$4,524.75
May-19010261	Premier Electric A Jones Group Corp	5/15/2019	\$6,206.50
May-19008817	Ocean View Plumbing & Rooter	5/24/2019	\$6,665.00
Total			\$62,737.00

- May 11, 2019 Minutes - Randy Stokes moves, Lya Findel seconds, to approve the consent agenda and the May 11, 2019 Minutes. Motion passes 3-0-2 with Andy Santamaria and Carol Falin abstaining since both were absent for the meeting.

5. **COMMITTEE REPORTS**
- Beautification Committee – No Report
 - Budget Committee – No Report
 - Enhancement Committee – No Report
 - Rules and Regulations Committee – No Report
 - Welcoming Committee – No Report

6. **OFFICER REPORTS**

- President – Projects Update – **The town home electrical panel replacement project has been completed. The dryer duct cleaning project is substantially completed except for those units where entry was unavailable due to owners submitting incorrect keys. These units will be worked on once entry is available.**
- Vice-President –
 - CC&R Update – **Owners were requested to submit their ballots so that the process can continue.**
- Treasurer –
 - Financial Update – **Report provided.**
 - Board Approval of Association Finances – **Andy Santamaria moves, Randy Stokes seconds, to approve the COA's financial records. Motion passes 5-0.**
 - Discussion on providing different level of services to residents. – **Report provided.**
- Secretary –
 - Newsletter – **Next deadline for article submittals is June 26, 2019.**
 - Status Report on Condo Address Plates – **Andy Santamaria moves, Lya Findel seconds, to approve award of \$2,671.02 contract to FastSigns for the manufacture of 259 condo address signs. Motion passes 5 -0. Board concurred that existing address signs above the condo doors can remain.**
 - Status Report on Proposed Website Improvements – **Report provided.**
- Director –
 - Status Report on Installation of Basketball Court Improvements – **Report provided.**

7. **ARCHITECTURAL APPLICATIONS – REVIEW/APPROVAL/DENIAL**

- 639 Bluewater Way – Building 8 – 3rd Floor – Installation of Catalina White Metal Hinged Screen Door – **Randy Stokes moves, Carol Falin seconds, to approve application. Motion passes 5-0.**
- 606 Sunfish Way – Building 2 – 3rd Floor – Replace bathroom vanity and floor. Board approved underlayment to be installed – Replace two bedroom windows and sliding patio door with Board approved replacement windows/door. – **Lya Findel moves, Randy Stokes seconds, to approve application. Motion passes 5-0.**
- 968 Lighthouse Way – Town Home – Replace sink and repair one bathroom wallboard.- **Randy Stokes moves, Lya Findel seconds, to approve application. Motion passes 5-0.**
- 627 Sunfish Way – Building 3 – 2nd Floor – Install laminate floor with Board approved underlayment. – **Carol Falin moves, Lya Findel seconds, to approve application. Motion passes 5-0.**

8. **LIENS - No action required at this time.**

9. **NEXT MEETING – The next meeting will be held at 10:00am, July 13, 2019 in the Clubhouse.**

10. **MEETING ADJOURNED – Meeting was adjourned at 11:17 am.**

A. Santamaria