

SURFSIDE III CONDOMINIUM OWNERS' ASSOCIATION, INC.
OPEN AGENDA (AUDIO CONFERENCE) MINUTES
SATURDAY, JULY 11, 2020 @ 10:00am
PLEASE CALL 1-844-854-2222 (Toll Free)
Access Code = 822680#

OWNER'S QUESTIONS

Each homeowner wishing to make comments to the Board can do so during the Open Forum and the homeowner will be given 3 minutes to speak. Comments may or may not be addressed by the Board at that time. Homeowners may not give their time to another homeowner.

1. **CALL TO ORDER OF REGULAR MEETING (Audio Conference) Time – 10:00am**
Andy Santamaria – President - Present
Randy Stokes – Vice –President - Present
Page LaPenn – Treasurer - Present
Vacant - Secretary
Carol Falin – Director - Present

EXECUTIVE SESSION SUMMARY – Executive Consent Agenda of June 13, 2020 was approved, approval was authorized to proceed with a collection action for \$2,805.72, a \$4,100/month Landscape Services Contract was awarded to Garcia's Landscaping Maintenance, Inc, the low bidder. Two other bids were received: Natural Green Landscape, Inc. - \$4,475/month; Plowboy Landscapes, Inc. - \$5,934/month. A fourth bid from Brightview Landscape Services was not considered since it was submitted past the bid submittal deadline.

GUEST/PRESENTATION

2. **OPEN FORUM**
3. **EMERGENCY ADDITIONS TO AGENDA**
4. **CONSENT AGENDA – Randy Stokes moves, Carol Falin seconds, to approve the Consent Agenda. Motion passes 4-0.**
Expenditures (sample)
 - \$4,763 – General Liability Insurance
 - \$4,326 – Landscape Service (Monthly)
 - \$3,836 – Drywall Repair
 - \$1,733 – Worker's Comp Insurance
 - \$1,700 – Management Fee (Monthly)
 - \$1,275 – Mold Sampling
 - \$875 – Reserve Study Preparation (one-half payment)
 - \$818 – Legal
 - \$480 – Pest Service (Monthly)
 - \$450 – Tree Trimming
 - \$390 – Phone Service
 - \$325 - Keys
 - June 13, 2020 Minutes
5. **COMMITTEE REPORTS**
6. **OFFICER REPORTS**
 - President

- Clubhouse Re-opening Update – **Discussion held. Clubhouse to continue to be closed.**
 - Vacant Director’s Position – Nomination Deadline July 20, 2020 – **Discussion held.**
 - Election of Directors in October 2020 – Nomination Deadline July 22, 2020 – **Discussion held**
 - Discussion on starting termite inspections and sewer line cleaning by contractors – **Inspections and cleaning to be held at a more appropriate time.**
 - Discussion on resumption of issuance of fines – **Page LaPenn moves, Randy Stokes seconds, to resume the issuance of the process for fines. Motion passes 3-1 with Carol Falin voting no.**
 - Vice-President
 - Status of Developing Guidelines for returning staff – **Discussion held.**
 - Treasurer
 - Board Approval of Association Finances – **Andy Santamaria moves, Randy Stokes seconds, to approve SB2912 Board Financial Review Document and to authorize the President to sign the form on behalf of the Board. Motion passes 4-0.**
 - Secretary –
 - Director – **Discussion held on information being gathered to develop guidelines for returning staff.**
7. **ARCHITECTURAL APPLICATIONS – REVIEW/APPROVAL/DENIAL - None**
8. **LIENS – Approval to prepare five liens: \$1,187.31, \$1,139.50, \$1,225.72, \$1,168.58, and \$1,169.39. Andy Santamaria moves, Randy Stokes seconds, to approve the processing of five liens. Motion passes 4-0.**
9. **NEXT MEETING – The next meeting will be held at 10:00am, August 8, 2020.**
10. **MEETING ADJOURNED – Meeting was adjourned at 11:03 am.**

A. Santamaria 8/8/2020