



Surfside III Homeowners Association

C/O Lordon Management Company

ANNUAL ELECTION MEETING AGENDA

DATE: December 12, 2015

TIME: 10:00 AM

LOCATION: Clubhouse

1. Sign In
2. Meeting Called to Order
 - a) Determination & Announcement of Quorum (or Lack of Quorum)
3. Introduction of Guests-
 - a) Board of Directors
 - b) Management Company
4. Proof of Notice of Meeting- **Lordon Management provided proof of notice of meeting and sent out to all members including the agenda, of the election, notice of meeting and the ballot.**
5. Reading of the Minutes of the Last Annual Meeting-
6. Presentation of the Financial Report-
 - a) Tax Resolution-
7. Explanation of the Election
 - a) Introduction of the Nominees-
8. Ballot Tabulations
 - a) Announce the Inspectors of the Election-
 - b) Membership Cast Ballots for the Election
 - c) Close Poll
 - d) Determination & Announcement of Quorum (or Lack of Quorum) – No envelopes opened
 - e) If Lack of Quorum, Reschedule Meeting with Quorum Requirement Reduced to 25% and Adjourn Meeting
 - f) If Quorum Achieved, Begin Counting
 - g) Opening of Outer Envelopes – Place Inner Envelopes in Ballot Box
 - h) Opening of Smaller Inner Envelopes and Begin Tabulations
9. Discussion of Unfinished Business-
10. Discussion of New Business-
11. Results of the Election
12. Board organization –
13. Adjournment of the Meeting-

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