

**APPLICATION FOR ARCHITECTURAL MODIFICATION**

NAME: \_\_\_\_\_ HOME PHONE: (\_\_\_\_) \_\_\_\_\_

ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

WORK PHONE: (\_\_\_\_) \_\_\_\_\_ CELL PHONE: (\_\_\_\_) \_\_\_\_\_

UNIT LOCATION:  Townhome or  Condo Building Number \_\_\_\_\_  1<sup>st</sup> Floor  2<sup>nd</sup> Floor or  3<sup>rd</sup> Floor

SURFSIDE III UNIT STREET ADDRESS \_\_\_\_\_

LISTING OF MODIFICATION(S) REQUESTED: \_\_\_\_\_

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Unit Improvement standards are listed on our website and include but are not limited to the following:

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| *plumbing,   | * paint palette    |
| *condo security and screen doors and locks,  | * privacy lattice  |
| *first floor patio wrought iron gates,   | * satellite dishes |
| *replacement windows and doors   | * townhouse gate   |
| *condo and balcony screen wire   | locks              |
| *hard floor sound flooring (for 2 <sup>nd</sup> and 3 <sup>rd</sup> floor condo units) |                    |

**Any exceptions must be approved specifically by the Board.**

ANTICIPATED STARTING DATE: \_\_\_\_\_

Licensed Contractor/Company to be used: \_\_\_\_\_ Homeowner: \_\_\_\_\_

One (1) COPY OF THE FOLLOWING INFORMATION SHOULD BE ATTACHED:

1. **Description of improvement (include photo of product for windows or exterior door replacements, dimensions, materials to be used, color, size of frame for windows, etc).**
2. **Location of improvement with dimension. Identify Existing improvement.**
3. **Sound barrier specifications for new non-carpet floor on 2<sup>nd</sup> and 3<sup>rd</sup> condo floors**
4. **Product sample (i.e. floor sample and underlayment sample)**
5. **Copy of City permit (where applicable)**

This approval shall be limited to the items specifically set forth herein and is hereby granted upon the following terms and conditions. The violations thereof or non-compliance therewith will be grounds for the rescinding and revocation of the approval hereby granted.

1. Any and all proposed modifications, installations or construction, interior or exterior, must not alter existing construction design or the function thereof.
2. Any work done in an owner's unit or on the common property shall be subject to all existing State, City, County, and Association laws, ordinances and regulations and subject to all Association guidelines, covenants, conditions and restrictions, resolutions, rules and regulations.
3. If the proposed modifications are to be done by anyone other than the owner, the party doing the work must be a licensed contractor.
4. All work will be subject to inspection by the Association. The owner, together with the contractor, will be held responsible for any deviations of the above and will be required to make any necessary corrections at the owner's expense. Approval by the Association shall not be deemed to be approval of the quality of work or of the work to be performed for the purpose of creating any potential liability to the Association derived from the quality, method or manner in which the work is done or for the proposed materials to be installed. The Association makes no representations by any approval or otherwise than the proposed modifications are fit for the intended purposes or that they will in fact serve to properly perform their intended purpose.
5. By execution and acceptance of this Application, and the terms and conditions hereof, the owner acknowledges that he/she has been advised that the above installation, when completed, forming part of the common elements, will not be subject of any insurance coverage by the Association.
6. Owner hereby acknowledges that the responsibility to repair and maintain the above installation is the responsibility of the present and future owner.
7. Owner, by the execution and acceptance of this Permit has remised, released, and forever discharged, and by these presents does remise, release, and forever discharge the said Association from all obligations, controversies, suits, actions, causes of actions, trespasses, variances, damages, claims or demands, in law or in equity, which against the said Association the resident ever had, now has or hereafter can, shall, or may have, for, upon or by reason of any damage to the above installation occurring in any manner whatsoever.

If the Committee or the Board approves this request, I (we) accept this approval upon the terms and conditions set forth which have been fully read by me (us). I (We) also have checked the website, and this modification meets any posted standards. The requirements of those standards are addressed in this application for the property in Surfside III COA at:

OWNER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Application may be returned if any of the above information is missing or if the request is unclear.**

Please deliver the completed signed form to the on-site office or send by mail or e-mail to: [ssiiioffice@gmail.com](mailto:ssiiioffice@gmail.com)

**COMMITTEE DECISION**

DATE: \_\_\_\_\_  APPROVED  CONDITIONAL APPROVAL  DISAPPROVED

CONDITIONS INCLUDING REASONS FOR APPROVAL OR DISAPPROVAL \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**BOARD OF DIRECTORS DECISION**

APPROVED  CONDITIONAL APPROVAL  DISAPPROVED

CONDITIONS INCLUDING REASONS FOR APPROVAL OR DISAPPROVAL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

TITLE: \_\_\_\_\_